

INVITATION TO BID

Sealed bids for the construction of a 40' x 60' x 18' attached addition to the existing Water/Wastewater Department Equipment Storage Building at 720 West North Street, Powell, Wyoming will be received by the City of Powell City Clerk's Office, 270 North Clark, P. O. Box 1008, Powell, Wyoming, 82435, until 10:00 a.m. February 8, 2012.

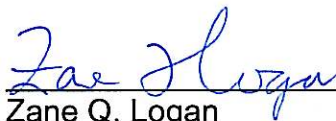
Mailed and hand delivered bids shall have the words "**WATER/WASTEWATER DEPARTMENT ATTACHED ADDITION TO EQUIPMENT STORAGE BUILDING**" written on the outside of the envelope. The bids will be publicly opened, read and acknowledged at the above hour and date and award will be made as soon thereafter as practicable.

Bids received after the time and date above will be rejected and returned unopened.

Copies of the details, requirements and specifications may be obtained from the City Clerk's Office, 307-754-5106, 270 North Clark, Powell, Wyoming, free of charge.

The City of Powell reserves the right to reject any or all bids and to waive informality in any bid received.

BY ORDER OF THE CITY OF POWELL



Zane Q. Logan
City Administrator

Publish: Thursday, January 19, 2012
Thursday, January 26, 2012

CITY OF POWELL, WYOMING

1.0 INSTRUCTIONS TO BIDDERS

1.1 Purpose

The attached bid specifications are submitted to solicit bids from qualified vendors for construction of a 40' x 60' x 18' attached addition to the existing Water/Wastewater Department Equipment Storage Building at 720 West North Street, Powell, Wyoming.

1.2 Bid Submittal

Sealed bids (using the City of Powell Bid Forms) will be accepted by the City Clerk's Office, City of Powell, P. O. Box 1008, Powell, Wyoming, 82435-1008, until 10:00 a.m., February 8, 2012. The bids will be publicly opened, read and canvassed on the above hour and date and award made as soon thereafter as practicable.

1.3 Preparation of Bid

All bids must be submitted on the required bid form. All blank spaces must be filled in, in ink or typewritten and the bid must be fully completed and executed when submitted. No alterations in the bid or in the printed forms will be acceptable.

2.0 GENERAL CONDITIONS

2.1 Bid Security

All bids must be accompanied by bid security in the form of a certified check, cashier's check or bid bond, payable without conditions to the City of Powell, in the amount of five (5) percent of the total amount of the bid. The bid security will be retained by the City of Powell as liquidated damages should the successful bidder refuse or fail to enter into contract agreement within ten (10) days from the date of "Notice of Award".

2.2 Right to Reject Bids

The City of Powell reserves the right to reject any or all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the City.

2.3 Contract

The contract shall include a time period for construction between April 15, 2012 and June 1, 2012 (frost out of ground) and also shall include liquidated damages in the amount of \$50.00 per calendar day for failure to finish within the specified time.

2.4 Price Protection

Prices quoted in the bid shall be firm prices and not subject to increase during the term of any contractual agreement between the City and Vendor. All prices are to be F.O.B. Powell, Wyoming, less any federal excise and state sales taxes. Vendors must stipulate the expiration date of quoted prices.

3.0 GENERAL CONDITIONS

3.1 Variations to the Bid Specifications

Any variations to the bid specifications must be submitted at the time of the bid opening in writing so stating the exceptions. This includes not meeting minimum specifications, or making substitutions deemed by the vendor as being equal or superior to specifications. Vendor will be responsible for satisfying the City regarding substitutions.

4.0 SELECTION PROCESS

4.1 Evaluation

Appropriate city staff will review and evaluate all bids.

4.2 Selection

Following the evaluation process described above, the evaluation staff will present their recommendation to the City Administrator. The City will make all decisions regarding selection and awarding of contract. The decisions of the Mayor and Council will be considered final.

City of Powell

Bid Specifications – Attached Addition To Existing Water/Wastewater Equipment Storage Building 720 West North Street, Powell, Wyoming 82435

Building as per the following specifications:

40' x 60' x 18'H Attached Addition to Existing Equipment Storage Building

Similar Pole Barn Type Structure (uninsulated)

Three (3) 12' W x 14'H Garage Doors (insulated) with Electric Openers

One (1) 3' Entry Door (insulated)

One (1) 3' Adjoining Door to Existing Equipment Storage Building

Addition to be constructed as soon as frost is out of the ground ----- between April 15, 2012 and June 1, 2012.

Questions, or to review site, contact Bill Winters at the Water/Wastewater Department at 254-0238.



Bill Winters, Water/Wastewater Supt.



Zane Logan, City Administrator

CITY OF POWELL, WYOMING

BID PROPOSAL

The undersigned Supplier proposes to build the City of Powell one 40' x 60' x 18' attached addition to the existing Water/Wastewater Department Equipment Storage Building as per the attached bid specifications.

Bids received after the time and date of February 8, 2012, 10:00 a.m., will be returned unopened.

All bids will be F. O. B. , the City of Powell, Powell, Wyoming.

Any variations to the bid specifications must be submitted at the time of the bid opening, in writing, so stating the exceptions deemed by the vendor as being equal or superior to specifications. Vendors will be responsible for satisfying the City regarding substitutions. No substitutions will be considered unless approved in writing by the City.

The undersigned supplier certifies that he/she has read the above requirements and has submitted with their bid all information that the City of Powell has required.

Supplier: _____

By: _____
Original Signature

Printed/Typed of Signature above

Title: _____

Phone #: _____

CITY OF POWELL, WYOMING

Bid Sheet

We hereby submit the following bid for a 40' x 60' x 18' attached addition to the existing Water/Wastewater Department Equipment Storage Building at 720 West North Street, Powell, Wyoming, 82435. Bids will be opened on February 8, 2012, at 10:00 a.m.

Bid for a 40' x 60' x 18' attached addition to the existing Water/Wastewater Dept. Equipment Storage Bldg.

\$ _____

We further include the following information:

1. Can your company meet a deadline date of June 1, 2012 ? _____
2. The above price will be firm for _____ days.
3. Variations to the bid specifications, if any: _____

Date

Company

Phone number

Signature

Title

CITY OF POWELL

Bid Checklist

The following items will be required for a qualified bid on the 40' x 60' x 18' attached addition to the existing Water/Wastewater Department Equipment Storage Building for the City of Powell, Wyoming. **Bid opening date of February 8, 2012 at 10:00 a.m.** at the City of Powell, 270 North Clark, Powell, Wyoming.

- _____ 5% bid security in the form of a bond or cashiers check
- _____ Properly executed Bid Proposal
- _____ Properly executed Bid Sheets(s)
- _____ Properly executed Bid Checklist

I have submitted the above referenced forms, as required, with my bid submittal package.

By: _____
Authorized Signature

The City of Powell appreciates the time and effort that you have devoted in submitting this bid.

Bill Winters
Water/Wastewater Supt.